



Job Description

Position Title: Camp Host

Reports to: Site Supervisor

Pay Rate: \$12 / hr plus compensation listed below

Term: Big Creek (June 12th, 2023 - August 15th, 2023)

Field Camp (June 12th, 2023 - September 18th, 2023)

- I. Major Function: Under the direction of the Site Supervisor, the Camp Host is responsible for ensuring that their respective campus is ready and welcoming for all program participants. The Camp Host will often be the first person that overnight participants (youth or adult) meet and are the face of the Glacier Institute. We are hiring two Camp Hosts: one at Big Creek Outdoor Education Center (overnight youth education) and one at Field Camp (overnight adult education). The Glacier Institute specializes in place-based, hands-on learning of the natural sciences and cultural history, and we strive to empower students of all ages.
- II. Major Duties and Responsibilities:
 - A. Interact with a wide variety of educational course participants.
 - B. Assist Outdoor Education Specialists by directing participants to their course or lodging for their program.
 - C. Assist the Kitchen Specialist, as needed.
 - D. Handle cabin turnover, bathroom chores, and other duties as assigned by the Site Supervisor.
 - E. Safely operate 15 passenger vans/buses when needed.
 - F. Provide quality customer service to all guests.
 - G. Display confidence and comfort working in adverse environmental conditions (snow, rain, 0°F - 100°F temperatures, mosquitoes/ticks, hazardous wildlife, etc.).
 - H. Represent the Glacier Institute in its mission and goals.
 - I. All other duties as assigned.
- III. Candidate Qualifications:
 - A. Education
 1. A high school diploma
 - B. Experience
 1. Providing top-tier customer service to a variety of customers
 2. Hospitality experience, preferred
 - C. Skills and abilities



1. Exceptional communication skills
2. Valid driver's license with an insurable driving record.
3. Ability to carry load up to 50 pounds, if needed.
4. Self-motivated with the ability to efficiently work independently with little instruction or supervision.
5. Ability to work and live in remote, off-grid locations with limited cell-phone service or immediate emergency services.

IV. Compensation:

- A. Housing and meals for employees are provided at no cost
- B. 2023 Employee entrance pass into Glacier and Waterton National Parks.
- C. Gear access through local partnerships - some items provided at no cost. This is more than your average pro deal (but we get those too!).
- D. 5 days of paid leave
- E. Participation in expert-led Glacier Institute catalog course as space permits.
- F. Friends and family discounts for all Glacier Institute courses (subject to availability).
- G. \$12 hourly (approximately \$2000 monthly) with a flexible, sustainable schedule.

To Apply:

If this position sounds like the right fit, please submit a resume, contact information for 3 references, and a cover letter to: dawn@glacierinstitute.org

We look forward to reviewing your materials!